

# CITY OF TWIN OAKS

# FENCE PERMIT GUIDELINES

Fence permits are required in Twin Oaks for any new or replacement fencing. This guide will help walk you through the items needed and the steps to complete your permit application.

**Please note that all documents must be submitted together when applying for the permit. Applications will not be reviewed until complete.**

## SUBMITTAL CHECKLIST

- **Permit Application**
- **Survey or plot plan showing boundary lines and proposed fence placement**
- **Image or rendering of what the fence will look like, showing materials and height**
- **\$25 fee for residential application**

## EXAMPLE SITE PLAN



## EXAMPLE RENDERING



## FENCE REGULATIONS

- All fence components must stay within property lines
- Finished side of fence must face out
- No part of a fence may be constructed in a front yard
- Fences must be constructed of wood, aluminum, powder-coated steel. No chain link allowed.
- Fences may not exceed 6 feet in height without additional permitting from St. Louis County
- Contact Dig Rite prior to any digging
- See Chapter 510 of City Code for full regulations

*Additional Questions? Contact Public Works Supervisor Jake Kemper at 636-225-7873*



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## FENCE PERMIT APPLICATION

**Application Fee: \$25, payable to City of Twin Oaks, check or credit card, in person or by phone**  
**After application, City of Twin Oaks inspector will contact you to schedule post-hole inspection and final inspection**

DATE: \_\_\_\_\_

PROPERTY OWNER'S NAME: \_\_\_\_\_

PROPERTY OWNER'S ADDRESS: \_\_\_\_\_

PROPERTY OWNER'S PHONE: \_\_\_\_\_

PROJECT ADDRESS (IF DIFFERENT FROM ABOVE): \_\_\_\_\_

SIGNATURE OF PROPERTY OWNER: \_\_\_\_\_  
(IF DOING PROJECT YOURSELF)

COMPANY/CONTRACTOR NAME: \_\_\_\_\_

CONTRACTOR'S ADDRESS: \_\_\_\_\_

CONTRACTOR'S PHONE: \_\_\_\_\_

SIGNATURE OF CONTRACTOR: \_\_\_\_\_  
(IF PROJECT PERFORMED BY CONTRACTOR)

TYPE OF CONSTRUCTION:     NEW         REPLACEMENT         REPAIR

COLOR OF FENCE: \_\_\_\_\_ MATERIAL USED: \_\_\_\_\_

LOCATION OF FENCE: \_\_\_\_\_ FENCE DIMENSIONS: \_\_\_\_\_

ATTACH: Detailed plans and other necessary information to determine the location and compliance with all applicable regulations. See Chapter 510 of Twin Oaks City Code - <https://ecode360.com/27980599>

**\*\* FOR OFFICE USE ONLY \*\***

Application Fee: \_\_\_\_\_ Amount Received: \_\_\_\_\_ Date Received: \_\_\_\_\_

Cash/Check: \_\_\_\_\_ Administrator Signature: \_\_\_\_\_